

*If you are using a printed copy of this procedure, and not the on-screen version, then you **MUST** make sure the dates at the bottom of the printed copy and the on-screen version match. The on-screen version of the Collider-Accelerator Department Procedure is the Official Version. Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.*

C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

1.4.5.b C-A Hand Process Change Training Sign-Off Sheet

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| C-A OPM Procedures in which this Attachment is used. |
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| 1.4.5 | | |
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Hand Processed Changes

| <u>HPC No.</u> | <u>Date</u> | <u>Page Nos.</u> | <u>Initials</u> |
|----------------|-------------|------------------|-----------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Approved: _____ ***Signature on File*** _____
 Collider-Accelerator Department Chairman Date

P. Ingrassia

C-A HAND PROCESS CHANGE TRAINING SIGN-OFF SHEET

Hand Process Change HPC--_____

Approval Date: _____

Canceled Date: _____

If appropriate, operations personnel shall initial next to their name in the TRAINED column. When a procedure is canceled, each individual shall initial in the CANCELED column.

| Operator | Trained (Initial) | Canceled (Initial) | Date | Coordinator | Trained (Initial) | Canceled (Initial) | Date |
|---------------|----------------------|-----------------------|------|----------------|----------------------|-----------------------|------|
| R. Bennett | | | | S. Abeytunge | | | |
| B. Brelsford | | | | J. Kozak | | | |
| D. Du Mont | | | | P. Ingrassia | | | |
| L. Hammons | | | | J. Jamilkowski | | | |
| P. Harvey | | | | G. Marr | | | |
| E. Hutchinson | | | | P. Sampson | | | |
| A. Krishock | | | | T. Shrey | | | |
| N. Kling | | | | B. Vankuik | | | |
| N. Luciano | | | | | | | |
| A. Meyer | | | | | | | |
| C. Naylor | | | | | | | |
| J. Ryan | | | | | | | |
| S. Zahariou | | | | | | | |

All other personnel shall initial next to their name in the TRAINED column below.

| Print Name | Trained (Initial) | Canceled (Initial) | Date |
|------------|----------------------|-----------------------|------|
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Note:

Copies Of HPC Form, HPC Training Sign-Off Sheet and OPM changes must be sent by Head Of MCR to C-A Documentation and Training Manager. Copies Of the HPC Form, HPC Training Sign-Off Sheet and OPM Changes must be maintained in the HPC Log in the MCR until the HPC is made into a permanent change.

| CAS | Trained (Initial) | Canceled (Initial) | Date |
|--------------|------------------------------|-------------------------------|-------------|
| H. Ashby | | | |
| H. Bartolomy | | | |
| T. Costanzo | | | |
| T. Curley | | | |
| J. Deccico | | | |
| R. DiFranco | | | |
| C.E. Gardner | | | |
| H. Gassner | | | |
| J. Meier | | | |
| G. Murdock | | | |
| F. Scheifele | | | |
| C. Zarcone | | | |
| | | | |